Dear Chief Secretary,

As you are aware, Aadhaar based Direct Benefit Transfer (DBT) is a major reform initiative of the Government, entailing targeted delivery of benefits and services to beneficiaries of Schemes identified for DBT. While overall Aadhaar saturation in the country has crossed 95.7% in June, 2017, the saturation level of children in the age group of 0-5 years is still very low at 36.2% only. In a recent review meeting taken by Hon'ble Prime Minister, one of the decisions taken was to shift focus on enrolment of children of age below 5 years. It was also decided in the meeting to complete Aadhaar seeding and data validation of beneficiaries of all DBT schemes by 31.03.2018 in following manner:

(i) To complete 100% Aadhaar seeding and data validation by 31.12.2017 in respect of schemes which have till date achieved at least 50% Aadhaar seeding; and

(ii) For remaining schemes where Aadhaar seeding is less than 50% as on date, Aadhaar seeding and data validation to be completed by 31.03.2018.

3. The UIDAI has already authorized concerned Departments of States/UTs to become Registrars for Aadhaar enrolment and start enrolment facilities at designated places. States/UTs were also requested to organise special Aadhaar enrolment camps at Anganwadi Centres at regular interval for enrolment of children, adolescent girls and women beneficiaries of various DBT schemes of the Ministry.

4. To give further impetus to the Aadhaar enrolment drive, it has now been decided to set up permanent Aadhaar enrolment facility in the offices of CDPOs for continued and uninterrupted enrolment of children and other beneficiaries of all DBT schemes of the Ministry residing within the area of jurisdiction of the CDPO. The WCD/Social Welfare Departments of the States/UTs have the most crucial role in the process of continued Aadhaar enrolment of children below 5 years of age. It is, therefore, imperative that the WCD/Social Welfare Department of your State/UT become the Registrar for Aadhaar enrolment, if not already done, immediately. As per the scheme devised by the UIDAI, the offices of CDPOs will function as Enrolment Agencies and Aadhaar enrolment will be done by Data Entry Operators (DEO) hired for the purpose. The DEO will visit the nodal Anganwadi Centres for Aadhaar enrolment as per annual calendar/roster of Aadhaar Camps prepared by the CDPO in such a manner that every nodal Anganwadi within his/her jurisdiction is covered at least twice in a year. The UIDAI will provide necessary training to the CDPO and DEO for Aadhaar enrolment.

5. The capital cost of one full enrolment machine consisting of laptop computer, printer, scanner, GPS device, Slap fingerprint scanner and Iris scanner is approximately Rs.1.25 lakh which can be procured from GEM Portal. The capital cost, infrastructural and recurring operational expenses, including salary and travelling expenses of the DEO, cost of consumables, etc. may be met from administrative expenses under ICDS(General) as per
existing cost sharing ratio. In order to decide the number of DEOs to be engaged and number of enrolment machines to be procured, it is necessary to fix a norm for engagement of DEOs. It is felt that one DEO per Project and one additional DEO for Projects having more than 100 Anganwadi Centres will be the ideal norm for engagement of DEOs.

6. Setting up Aadhaar enrolment centres in the Government premises will ensure protection and security of demographic and biometric data of the beneficiaries while conforming to the requirements of Regulation 12 and 12A of Aadhaar (Enrolment and update) Regulations, 2016 and compliance to the Supreme Court's directions on data security of individuals enrolled for Aadhaar.

7. In view of the above, you may issue necessary directions to the authorities concerned for strict adherence to the target dates of Aadhaar seeding and data validation of beneficiaries of DBT schemes of the Ministry. Further, the Ministry will require information on following issues urgently:

   i. WCD/Social Welfare Department to become Registrar under UIDAI for Aadhaar enrolment, if already not done, and intimate the status to the Ministry;

   ii. Notifying the office of CDPO as Enrolment Agency for Aadhaar

   iii. Assessment of number of DEOs to be engaged as per the norm mentioned in para 5 above

   iv. Assessment of capital cost, infrastructure and recurring operational cost including salary of the DEO, travelling expenses of DEO and cost of consumables, etc.,

8. I shall be thankful if you intervene in the matter personally and arrange to provide the information urgently by email to Shri K.B. Singh, Director [email: kb.singh@gov.in] and Shri S.Mahapatra, Under Secretary [email: smahapatra59@nic.in].

   With regards,

   Yours sincerely,

   Sd/-

   (Rakesh Srivastava)

Chief Secretaries of all States/UTs.

Copy to: Principal Secretaries / Secretaries of WCD in all States/UTs

Copy also to:
1. Principal Secretary to the Hon'ble Prime Minister, PMO, New Delhi
2. Cabinet Secretary, Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
3. Secretary Coordination/DBT Mission, Cabinet Secrett., 4th Floor, Shivaji Stadium Annex, New Delhi – 110001. (secypg@nic.in)
4. CEO-UIDAI, Jeevan Bharati Building, Sansad Marg, ND (ceo@uidai.gov.in)

(Rakesh Srivastava)