



सत्यम् शिष्यम् सुन्दरम्

PRASAR BHARATI
(BROADCASTING CORPORATION OF INDIA)
DIRECTORATE GENERAL: DOORDARSHAN
NEW DELHI

File No. 23/62/2016-S.IV/2149

Dated: 30.05.2019

Subject: - Online Filing of APAR for IB(E)S officers using SPARROW from 2018-19-reg.

Please find enclosed herewith the Proforma received vide APAR Cell, DG:DD's letter dated 20.05.2019(copy enclosed), with request to furnish the requisite information about the IB(E)S officers by 27.05.2019 as Prasar Bharati has decided that APAR submission using SPARROW (Smart Performance Appraisal Report Recording Online Window) module will be implemented for IB(E)S officers at the first stage for APARs from 2018-19 onwards.

In view of the above, it is requested that the said Proforma be submitted to S.IV Section, DG:DD's Email ID i.e. dgdds4@gmail.com within 10 days of issue of this letter, for timely submission of Proforma to APAR Cell, DG:DD, for further transmission to Prasar bharati.

Encl: As above

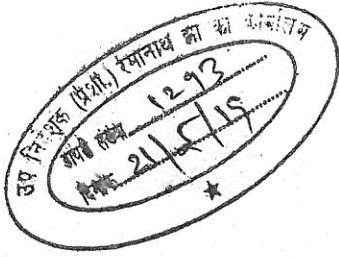
Beena S. Nair
30.5.19
(BEENA S. NAIR)
Section Officer (S.IV)

बीना एस. नायर / Beena S. Nair
अनुभाग अधिकारी / **Section Officer**
दूरदर्शन महानिदेशालय/ **DG: Doordarshan**
नई दिल्ली- 110001 / **New Delhi-110001**

To

All IB(E)S officers of Doordarshan.

F. No. 28020/8/2017-Conf.Cell
PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DIRECTORATE GENERAL: DOORDARSHAN
COPERNICUS MARG: NEW DELHI-110 001



Dated: 20.05.2019

OFFICE MEMORANDUM

Subject: Online filing of APAR for IB(E)S & IB(P)S Officers using SPARROW from 2018-19 onwards.

Reference Prasar Bharati Office Order No. 161/2019-PPC dated 14.05.2019 on the subject cited above..

2. Prasar Bharati Secretariat is in the process of implementation of e-Office. Various steps are being taken by Prasar bharati towards achieving the desired objective with the implementation of various modules available in e-Office. In this connection, Prasar Bharati has decided that APAR submission using SPARROW (Smart Performance Appraisal Report Recording Online Window) module will be implemented for IB(E)S & IB(P)S officers at the first stage for APARs from 2018-19 onwards.

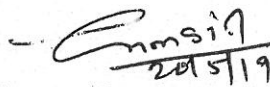
3. PB Secretariat is also mentioning that the name based email id is pre-requisite for filling up of eAPAR through SPARROW. Therefore, concerned Sections will ensure that name based email id is yet to be created for some of the officers. This exercise is to be completed as per the procedure/ orders issued by IT Division latest by 24.05.2019.

3. In order to enable the officers to record their APARs through 'SPARROW', certain information in respect of officers of IB(E)S & IB(P)S cadre working in Doordarshan are required by Prasar Bharati. Hence, it is requested to the cadre controlling Sections of this Directorate to furnish the requisite information in respect of IB(E)S & IB(P)S officers in the attached Performa to APAR Cell positively 27.05.2019. APAR Cell will furnish the same to Prasar Bharati Secretariat.

This issues with the approval of ADG (A)

Encl: As Stated

1949/5.19
23-5-19


(Gyan Singh Meena)
Section Officer (APAR Cell)

DDA, S.III/S.IV Section, DG: Doordarshan.

01
SPK
20/5/19
RANANATH JHA
Dy. Director (Admin.)
SK VIKAS
21-5-19

S.No.	Details for SPARROW Account creation	
1.	Employee Code	
2.	Appellation (Shri/Ms.)	
3.	Name of the officer/official	
4.	Gender	
5.	Father's / Husband's Name	
6.	Date of Birth (dd-mm-yyy)	
7.	Nationality	
8.	Religion	
9.	Aadhar Number	
10.	NIC/GOV email ID	
11.	Mobile No.	
12.	Organization Name	
13.	Service (CSS/CSSC)	
14.	Designation (ASD/SA/SSA)	
15.	Type of Appointment(Regular/Ad hoc)	
16.	Appointment Date	
17.	Allotment Year	
18.	Do you already possess a SPARROW Account? (Yes/No)	