

PRASAR BHARATI
DIRECTORATE GENERAL:DOORDARSHAN
NEW DELHI – 110001
DG:DDn-LIBRARY

F. No. 7/3/2015(Lib.)

Dated : 01st April, 2019

Circular

Subject : Time period for claim for reimbursement of newspapers purchase at residence of officers.

It is brought to the notice of all concerned Officers who are entitled to reimbursement of newspaper bill at their residence that they may submit their newspaper bills within two months after the expiry of prescribed period i.e. bill for the period Jan to June, may be submitted by August and bill for the period July to December be submitted by February every year. However, in unavoidable circumstances concerned officer may take exemption/permission from Additional Director General (Administration) or Director General of Doordarshan to submit the claim.

2. This issues with the approval of competent Authority.

(Satya Prakash)
(Jt. Dir. Library)

Copy To:-
All Concerned Officer's of DG:DDn

1. PS to DG
2. All ADG's
3. All DDG's/ Director's/ Dy. Director's/ SO's