

PRASAR BHARATI
(INDIA'S PUBLIC SERVICE BROADCASTER)
DIRECTORATE GENERAL: DOORDARSHAN
MANDI HOUSE, NEW DELHI-110001
(Establishment/HRIS Section)

No. A-11019/01/2018-Estt.

Dated : 09.04.2019

CIRCULAR

09

Subject: Sub-category of PWDs employees in HRIS – reg.

Provision has now been made in HRIS to add the sub-category of PwD (Person with Disability) employees. All stations are requested to add sub category of PwD employees posted in their respective stations in HRIS.

2. After logging into HRIS system, a new window has been incorporated / created for "Differently abled employees sub category". Already station has updated that whether the employees is PwD (Person with Disability) or not (YES/NO option). Now, station needs to sub categorize it in Orthopaedic Disability, Visual Disability and Speech & Hearing Disability. This needs to be updated for all PwD employees at the station by the H.O.O.

3. In case any of the PwD employee is not categorized / updated as PwD employee in HRIS then the station may send a mail to HRIS section, DG:DD on the mail ddnsohris@gmail.com to get it updated at the earliest.

This may be treated on **Priority**.


(Vijay Gupta)
29/04/19

Dy. Director Admin (Estt./HRIS)

To :

- (i) All Head of Offices/ DDOs of Doordarshan via mail.
- (ii) All Zonal Head ADGs via mail.
- ✓ (iii) DDG(IT) to upload the circular on DD website.

May be uploaded.

17/04/19 (Shiva)

Shivraj
9.4.19

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