PRASAR BHARATI
INDIA’S PUBLIC SERVICE BROADCASTER
DOORDARSHAN KENDRA: KOLKATA

No.: Cal-TV-51(3)/2019-20

Doordarshan Kendra,
Golf Green, Kolkata-95
Date: 28/02/2020

Subject: Purchase of enclosed items for Identity Card.

Dear Sir,

Please furnish your QUOTATION for the sanctioned in the enclosed form.

The quotation should be sent in a sealed cover addressed to the Dy. Director General (E) of Doordarshan Kendra by name so as to reach him on or before 16th March 2020. The cover should be superscribed with following details:-

a) Materials for which “Quotation” are enclosed.
b) Reference to letter of enquiry.
c) Due date of opening ‘Quotation’
d) Trade license (Xerox)
e) GST(Xerox)
f) Pan card (Xerox).

The ‘Quotation’ will be opened in the office of the Dy. Director General(E) of Doordarshan at 3.00 PM on 17th March 2020 in the presence of such Tenders or their agents as may choose to attend.

Your’s faithfully,

(Tapash Dutta)
Assistant Engineer (Admin.)
For Dy. Director General (E)
QUOTATION FOR SUPPLY

Last date of receipt of Quotation 16.03.2020

Office of the Dy. Director General (E), Doordarshan Kendra, Kolkata

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Description of Materials</th>
<th>Qty.</th>
<th>Rate</th>
<th>GST on any</th>
<th>Period of delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Office Identity Card with Lamination (As per Specification)</td>
<td></td>
<td></td>
<td></td>
<td>Within 05 day</td>
</tr>
<tr>
<td>2</td>
<td>Office Identity Card Holder with tape (as per Specification)</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Firms “QUOTATION NO.-------------------------- Signature --------------------------

Name of Firm ------------------ Period of validity of Tender -------------------
Date -------------------------- Full Address with Rubber Stamp-----------------------

1. Free delivery of this office should be arranged otherwise deliver charge should be specifically stated.
2. Samples / leaflets given details should accompany quotations.
3. The counter of original should be stated.
4. For other conditions please see the attached sheet.

Assistant Engineer (Admn.)

28/02/2020