IN Invitation to Bid

Notice Inviting e-Tender for “Supply of UPS Spares and Repair of 100 KVA, Make: Riello, Model: UPS FT 100 as per Scope of Work - Annexure-2 and Technical Compliance Annexure-3 at Doordarshan Kendra Mumbai”

<table>
<thead>
<tr>
<th>1. Tender No.</th>
<th>NIT_19_EI_ES_2_2_DKM_2019_20_Dated_24_02_2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Description and supply of store items</td>
<td>Supply_of_UPS_Spares_and_Repair_of_100_KVA_Make_Riello_Model_UPS_FT_100_as_per_Scope_of_Work_Annexure_2_and_Technical_Compliance_Annexure_3_at_Doordarshan_Kendra_Mumbai</td>
</tr>
<tr>
<td>3. Tender to be submitted online only on</td>
<td><a href="http://www.tenderwizard.com">www.tenderwizard.com</a> / PB</td>
</tr>
<tr>
<td>4. Delivery Period:</td>
<td>21 days from the date of supply order.</td>
</tr>
<tr>
<td>5. Tender Fee:</td>
<td>Nil</td>
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<tr>
<td>6. Earnest Money:</td>
<td>Rs 8000/- (Rs. Eight thousand only)</td>
</tr>
<tr>
<td>7. Estimated cost</td>
<td>Rs 4,00,000/- (Four lakh only)</td>
</tr>
<tr>
<td>8. EMD to be issued in favour of</td>
<td>India’s Public Service Broadcaster, Doordarshan Kendra, Mumbai</td>
</tr>
<tr>
<td>9. Bid Validity up to:</td>
<td>180 (One Hundred Eighty) days from the date of opening of Bid.</td>
</tr>
<tr>
<td>10. Warranty:</td>
<td>Required as per clause 15 of tender document.</td>
</tr>
<tr>
<td>11. Performance Security Deposit</td>
<td>Required as per clause 5 (B) of tender document.</td>
</tr>
<tr>
<td>(i) Amount</td>
<td>10 % of the order value in form of FDR / Bank Guarantee.</td>
</tr>
<tr>
<td>(ii) Validity</td>
<td>60 (sixty) days beyond delivery period plus warranty / guarantee period</td>
</tr>
<tr>
<td>12. Correspondence Address:</td>
<td>Assistant Engineer (Engg. Stores)</td>
</tr>
<tr>
<td></td>
<td>1st Floor, Old Building</td>
</tr>
<tr>
<td></td>
<td>Doordarshan Kendra Mumbai</td>
</tr>
<tr>
<td></td>
<td>P.B. Road, Worli, Mumbai PIN- 400 030</td>
</tr>
<tr>
<td>13. Paying Authority:</td>
<td>Dy. Director General (E)</td>
</tr>
<tr>
<td></td>
<td>Doordarshan Kendra, P.B. Road, Worli, Mumbai, 400 030</td>
</tr>
<tr>
<td>14. Date of Pre Bid Meeting</td>
<td>02-03-2020 at 1100 hrs at DDK Mumbai</td>
</tr>
<tr>
<td>15. Last Date &amp; time of submission of Tender on-line</td>
<td>15.03.2020 at 1800 hrs</td>
</tr>
<tr>
<td>16. Opening Date of financial bid</td>
<td>16.03.2020 at 1400 hrs</td>
</tr>
<tr>
<td>17. Terms of Delivery</td>
<td>Free Delivery at respective consignee’s place</td>
</tr>
</tbody>
</table>
Sub: Notice inviting e-Tender for “Supply of UPS Spares and Repair of 100 KVA, Make- Riello, Model: UPS FT 100 as per Scope of Work-Annexure -2 and Technical Compliance Annexure-3 at Doordarshan Kendra Mumbai”

Dear Sir,

On behalf of President of India, tenders in Two-Bid system are invited for the following supply / work as mentioned below:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Material</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Supply of UPS Spares and Repair of 100 KVA, Make- Riello, Model: UPS FT 100 as per Scope of Work-Annexure -2 and Technical Compliance Annexure-3 at Doordarshan Kendra Mumbai</td>
</tr>
</tbody>
</table>

Note 1: Bidders are requested to go through “Annexure-1” for “General Instructions to Bidders”, and ‘List of Mandatory Documents” for the e-procurement system.

Note 2: Bidders are also requested to go through “Annexure-2” for Scope of work and Annexure-3 for Technical Compliance

The quotation should specifically mention make, type of the items, delivery date, terms and condition of supply. The prices given should be firm and as under.

a. The prices quoted shall remain fixed during the entire period of supply / contract and shall not be subject to variation on any account.

b. The ‘Unit’ Price should be for the Unit as indicated in the tender enquiry.

c. Prices quoted should be for F.O.R. Station of destination in India and inclusive of charges as packing customs, etc., wherever applicable.

d. The quotation should specifically mention rates for supply & taxes separately.

2. For imported items F.O.B. rates should be obtained from the authorized Dealer/supplier and mentioned in Indian rupees.

3. In case of Quotation of F.O.R Station of dispatch basis, the purchaser will not pay separately transit insurance and the supplier will be responsible until the stores arrive in good condition at the destination. Tender/quotation in which transit insurance has been specified as an additional item of expenditure is liable to be ignored.

4. Authorization certificate from the OEM shall be attached.

5. The tender shall consists of namely:

a. **EMD:** Earnest Money amounting to Rs 8000/- (Rs. Eight thousand only) in the form of FDR/Bankers cheque /Account Payee Demand Draft of Nationalized Bank / Commercial Bank drawn in favour of India’s Public Service Broadcaster, Doordarshan Kendra, Mumbai should accompany the tender. Tenders without EMD shall be summarily rejected. EMD will be obtained from the bidders except Micro and small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, small and Medium Enterprise (MSME) or bare registered with the Central Purchase Organization or the concerned Ministry or Department [MIB/DG:AIR/DG:DD] or Startups as recognized by Department of Industrial Policy and Promotion(DIPP) and National Small Industries Corporation(NSIC). The Earnest money should initially be valid up to 45 days beyond period of Bid validity. The Earnest money of unsuccessful bidders will be returned on finalization of tender. The Earnest money of successful bidders will be returned on receipt of Security Deposit or it may be adjusted in the security deposit if requested by the tenderer.

Tenderer should quote for all the required items. Partial tenders will be rejected.

b. **SECURITY DEPOSIT:** the successful Tenderer shall furnish the Security Deposit within 2 weeks after placement of order at the rate of 10% of the Order Value, failing which the EMD will be forfeited automatically, to Prasar Bharati, without any notice. The security deposit shall be furnished in the form of FDR / Bank Guarantee drawn /Account payee demand draft from any Commercial Bank in favour of India’s Public Service Broadcaster, Doordarshan Kendra, Mumbai which should be valid for a period of 60 days beyond the Guarantee/Warranty period. If 10% security Deposit is not submitted in advance, it will be deduced from the final bill submitted by the firm. The Security Deposit will be returned in full on completion of successful Guarantee/Warranty Period.

6. **PRICE AND TAXES:**

a. Payment of GST (on ultimate products), as applicable on the closing date of tender will be to the supplier’s / contractor’s account. Any statutory variation (both plus and minus) in the rate of excise duty/GST after closing date of tender/revised price bid but before the expiry of the contractual delivery / completion period will be to the account of the office.

b. The taxes like excise duty, Custom duty, GST etc. as applicable on the goods / services shall be quoted separately in the price bids.

c. The bidder(s) will indicate, in their bid, the amount with exact rate of the Excise and GST on ultimate finished product, as applicable at tendering stage, separately in the bid. In case the above information subsequently proves wrong, incorrect or misleading (a) this Organisation will have no liability to reimburse the excess in the difference in rates of the item under which the duty/tax assessed finally (b) this Organisation will have the right to recover the difference in case the rate of duty / tax finally assessed is on the lower side.

d. Any increase in excise duty, Custom duty, GST etc. during extended period of the contract / supply order will be to supplier’s / contractor’s account where such extension in delivery of the materials/completion of the project was on the request of supplier / contractor. However, any decrease in excise duty/Custom duty / GST during extended period of the contract / supply order, will be to the account of this Organisation.
7. Printed terms and conditions of tendering firms will not be considered as forming parts of their tender. However firm shall mention the acceptance of all the terms & conditions in their tender separately.

8. The contractor/supplier shall make his own arrangement for storage of all equipments and Materials bought to site from time to time and their safe custody at site till they are taken over by the indentor/his representative. The contractor / supplier shall make his own arrangement for providing accommodation for his workmen at site.

9. The contractor shall make his / her own arrangements for procuring necessary labour ; skilled and unskilled. He should confirm to all local government laws and regulations covering labour and their employment.

10. The contractor and his employees shall comply with the regulation in force for Controlled entry into premises where work is being carried out.

11. Contractor liability for damage caused during installation work and imperfections noticed:
If the contractor or his / her workmen or servants shall break, deface, injure or destroy any part of the building in which they may be working or building road, kerb, fence, enclosure, water pipe, cable, drain, electric or telephone posts or wires, trees, grass or grasslands or any Technical Equipment in the premises on which the work or any part of it as being executed, or if any defect, shrinkage or other faults appear in the work the contractor shall make good at his / her own expense, or in default, the indentor may get the same rectified and deduct the expense from any amount that may be than due or at any time there after may become due to the contractor.

12. The contractor shall take insurance for his men while working at DD site, against any injury, accidents death etc. Similarly the equipment, instruments, tools etc, belonging to the contractor shall be insured against damage, loss, theft etc.

13. While engaging labour for carrying out obligations under the contract, the contractor shall satisfy the conditions laid down under contract labour (Regulation and Audition Act 1970 and (Central) Rules 1971 as amended from time to time and observe all formalities required as per said Act/Rules. The contractor shall also observe the provision under Minimum Wages Act 1948 (Central) Rules 1950 amended from time to time while engaging labour.

14. The contractor shall indemnify and hold harmless the purchaser against all claims in respect of injury to any person howsoever arising out of the work in the course of such installation. The contractor shall discharge his entire obligation under the Indian Workmen Compensation Act in as far as it affects workmen in his Employment.

15. GUARANTEE / WARRANTY PERIOD:
The following Guarantee/Warranty shall form part of the contract placed on successful tenderers.

Except as otherwise provided in the invitation to the Tender, the contractor/seller hereby declares that the good, stores/articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respect and shall be strictly in accordance with the specification and particulars contained/mentioned in contract. The equipment shall be guaranteed against any manufacturing defects for a period of 6 months from date of supply / installation. Guarantee should be valid for on-site repair/replacement i.e., in case of failure of the equipment, transportation charges are to be borne by the supplier. Any parts failing during the guarantee period shall be repaired/replaced free of charge by the supplier. The contractor/seller hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of 6 months from the date of supply / installation of the said goods/stores/articles to the purchaser notwithstanding the fact that the purchaser (Inspector) may have inspected and/or approved the said stores/articles if during the aforesaid period of 6 months from the date of supply / installation of the said goods/stores/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated and the decision of the purchaser in that behalf shall be final and binding on the Contractor/Seller and the purchaser shall be entitled to call upon the contractor/seller to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser or the specified period as may be allowed by the purchaser in his discretion on an application made thereof by the contractor/seller, and of rectification thereof, otherwise the contractor/seller shall pay to the purchaser such compensation as may arise by reasons of the breach of the warranty herein contained.

a. Guarantee that they will supply spare parts, if and when required on agreed price. The agreed basis could be including but without any limitation and agreed discount on the published catalogue or an agreed percentage of profit on the landed cost.

b. Warranty to the effect that before going out of production for the spare parts they will give adequate advance notice to the purchaser of the equipments so that the latter may undertake the balance of the lifetime requirements.

c. Warranty to the effect that they will make available the blueprints of the drawings of the spare is if any when required in connection with the main equipments.

d. It is a condition of the contract that the supplier shall be responsible for free after-sales-service for minimum period of 6 months from the date of supply / installation of the said goods/stores/articles.

e. The equipment shall be guaranteed against any manufacturing defects for a period of 6 months from the date of supply / installation of the said goods/stores/articles. Any parts falling during the guarantee period shall be repaired / replaced free of charge by the supplier at site i.e. no transportation charges would be paid by DD for transporting the defective / repaired items if required to be removed from site during the guarantee period.

16. DELIVERY PERIOD: The entire delivery of Supply / SITC of the goods /articles / supplied at the respective consignee site shall be completed within 21 days from the date of placement of order.

17. TERMS OF PAYMENT: For Payments terms refer to clause 3 of "GENERAL TERMS AND CONDITIONS FOR SUPPLY"

18. The last date of ONLINE submission of ALL THE DOCUMENTS for Technical / Financial bid is 15/03/2020 at 1800 hrs.

19. The Financial Bid / Bill of Material should be submitted online, the content of which should be as per Annx-4.

20. The bidder should also upload ALL other documents such as Eligibility document, etc., asked for in this tender document.

Copies of all documents uploaded (except Financial bid) along with EMD should be sent in a sealed cover addressed to ....

Deputy Director General (Engineering)
By Name ,
Assistant Engineer(Engg. Stores)
Doordarshan Kendra Mumbai
P.B. Marg, Worli, Mumbai-400030,
so as to reach on or before 16/03/2020 , 1300HRS.

THE COVER SHOULD BE SUPERSCRIED WITH THE FOLLOWING:

a. Purchases for which bid is enclosed.

b. Reference to letter of enquiry.
21. QUOTATIONS NOT PROPERLY SUPERSCRIPTED WILL NOT BE CONSIDERED.
22. The quotations submitted shall remain open for acceptance for a period of 180 (One hundred eighty) days from the date of opening of the Tenders. If any Tender/Supplier withdraws his Tender/Quotation before the said period or makes any modifications in the Terms & Conditions on the Tender/Quotation which are not acceptable to the Department, then the Government shall, without prejudice to any other right or remedy, be at the liberty to forfeit 50% of the Earnest Money as aforesaid.
23. Both your PAN - Permanent Income Tax Account Number & your GST Number should be indicated in your quotation.
24. RIGHT OF ACCEPTANCE: The undersigned reserves the right to reject the lowest tender or all the tenders without assigning any reasons whatsoever. Reasons for rejecting a tender to the bidder will be disclosed where enquiries are made by the bidder. Further, the undersigned reserves himself the right to increase or decrease upto 50% of the quantity of goods and services specified in the schedule of the requirement without any change in the unit price of the order quantities or other term conditions at the time of award of contract. All Quotations/Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected. The competent authority on behalf of Prasar Bharati reserve himself the right of accepting the whole or any part of the Tender shall be bound to perform the same at the rate quoted.
25. Canvassing whether directly or indirectly, in connection with Tender / quotation is strictly prohibited and the Tender/quotation submitted by the Contractors / suppliers who resort to canvassing will be liable to rejection.
26. LANGUAGE/UNITS: All information supplied by the Tenderer & all markings, notes, designation on the drawings & associated write-ups shall be in “English/Hindi language” only. All dimensions, units on drawings, all references to weights, measures & quantities shall be in MKS.
27. In case this is second enquiry, your Quotation in response to the first enquiry should be presumed to be valid up to 180 days from the last date mentioned in Para 20 above unless we hear from you.
28. Similarly, the tender will be declared invalid from the liability of Tenders/sole selling agents / authorized distributors / Authorised dealers/ Authorised service providers can also be considered provided such bids are accompanied with necessary supporting documents / authority letter from concerned actual manufacturers who Authorized them to market their products and provide services, provided further such an authority letter is valid at the time of bidding. Further The vender/Contractor should also have sufficient experience and shall submit the experience certificate of satisfactory completion of at least one similar supply /repair work, in the last seven years ending on the last day of the month previous to the one in which the Tenders are invited. The tenders without this documentary proof will be rejected.
29. FAILURE AND TERMINATION CLAUSE: Time and date of delivery shall be essence of the contract. If the Contractor/Supplier fails to deliver the stores/execute SITC/SETC, or any installment thereof within the period fixed for such delivery in the schedule or at any time repudiates the contract before the expiry of such periods, the purchaser may without prejudice to any other right or remedy, available to him to recover demurrages for breach of the contract;
   a. Recover from the Supplier/Contractor as agreed, liquidated demurrages including Administrative expenses and not by way of penalty, a sum equivalent to 0.5% per week up to maximum limit of 10% of the contract value for such delay or part thereof (this is an agreed, genuine pre-estimate of demurrages duly agreed by the parties) which the supplier/contractor has failed to deliver thereof is accepted after expiry of the aforesaid period, provided that the total demurrages so claimed shall not exceed 10% of the contract price of the stores/SITC/SETC. After full period of extension, termination of the contract will be considered by the Organization.
   b. Purchase or authorize the purchase elsewhere on the account and at the risk of the contractor/supplier, of the stores not so delivered/SITC/SETC not carried out or other of a similar description (where stores exactly comply with the particulars are not in the opinion of the purchaser, which shall be final, readily procurable) by serving prior notice to the contractor/supplier without cancelling the contract in respect of the installment not yet due for delivery or, 
   c. Cancel the contract or a portion thereof by serving prior notice to the Contractor/Supplier and if so desired purchase or authorize the purchase of the stores not so delivered/SITC/SETC not carried out, or others of a similar description (where stores not delivered/SITC/SETC not carried out, exactly complying with particulars are not in the opinion of the purchaser, which shall be final readily procurable) at the risk and cost of the Contractor/Supplier. If the Contractor/Supplier had defaulted in the performance of the original contract, the purchaser shall have the right to ignore his tender for risk purchase even though the lowest, where the contract is terminated at the risk and cost of the firm under the provisions of this clause, it shall be in the discretion of the purchaser to exercise his discretion to collect or not, the Security deposit from the firm on whom the contract is placed, at the risk and expense of the defaulted firm.
   d. Where action is taken under sub-clause (b) or sub-clause (c) above, the contractor shall be liable for any loss which the purchaser may sustain on that account, provided the purchase or if there is an agreement, to purchase, such agreement is made in case of failure to deliver the Stores/Services, within 6 months from the date of such failure and in case of repudiation of contract the Contractor/Supplier shall not be entitled to any gain on such the entire deposits or the balance on account to serve a notice of such purchase on the Contractor/Supplier.
   e. It may further be noted that clause (a) above provides for recovery of liquidated demurrages on the cost of contract price of delayed supplies (whole unit) at the rate of 0.5% per week up to maximum limit of 10% of the contract value for such delay or part thereof. Liquidated demurrages for delay in supplies thus accrued will be recovered by the paying authority on instruction as specified in the supply order, from the bill for payment of the cost of materials / works submitted by the supplier / contractor in accordance with terms of supply order on instruction from Purchaser regarding liquidated demurrages amount.
   f. Notwithstanding anything stated above, equipment and materials will be deemed to have been delivered / SITC / SETC will be deemed to have been carried out only when all its components, parts are also delivered. If certain components of stores are not delivered in time/SITC/SETC not carried out in time, the stores/SITC/SETC will be considered as delayed until such time all the missing parts are also delivered.
30. ARBITRATION OF CONTRACTUAL DISPUTES: If any dispute, difference, question or disagreement shall at any time, hereafter arise, between the parties hereto or the respective representatives or assignees in connection with or arising out of the contract or in respect of meaning of specifications, design, drawings, estimates, schedules, annexure, orders, instructions the construction, interpretation of this agreement, application of provisions thereof or anything hereunder contained or arising hereunder or as to the rights, liabilities or duties of the said parties hereunder or any matter whatsoever incidental to his contract or otherwise concerning the works of execution or failure to execute the same, whether during
the progress or work of stipulated/extended period or before or after the completion or abandonment thereof, it shall be referred to the arbitration of the person appointed by the Deputy Director General(E), Doordarshan, Mumbai to appoint another person to act as arbitrator in the manner aforesaid. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor if both the parties consent to Deputy Director General(E), Doordarshan, Mumbai to this effect failing which the arbitrator will be entitled to proceed de-novo.

It is a further term of this contract that no person other than the person appointed by the Deputy Director General(E), Doordarshan, Mumbai as aforesaid shall act as arbitrator and that, if for any reason that is not possible, the matter is not to be referred to the arbitration at all. The arbitrator(s) may from time to time, with the written consent of all the parties to the contract enlarge the time for making and Publishing the award. It is a term of the contract that the party invoking arbitration shall specify the disputes to be referred to arbitration under the clause.

It is also term of the contract that the contractor shall not stop the work under this contract and work shall continue as expected to continue whether the arbitration proceedings have commenced or not.

The arbitrator shall give reasoned award in respect for each dispute or difference referred to him. The award as aforesaid shall be final and binding on all the parties to the contract in accordance with the law. The Venue of the arbitration shall be at Mumbai (India). Subject to as aforesaid, the provision of the Indian Arbitration Act, 1996 and any statutory modifications or re-enactments thereof and rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause.

31. Fall Clause:

(i) The price for the stores under the contract/Supply order by the contractor/Supplier shall in no event exceed the lowest price at which supplier/contractor or his agent/principal/dealer as the case may be, sells the stores or offers to sell stores of identical description to any persons/organizations including the purchaser or any department or the Central Govt. or any Deptt. of State Govt. as the case may be during the currency of the contract supply order.

(ii) If at any time, during the said period the contractor/supplier or his agent/principal/dealer as the case may be reduces the sales price, sells or offers to sell such stores to any persons/organizations including the purchaser or any Deptt. of Central Govt. or any Deptt. of a State Govt. or any statutory undertaking of the Central or State Govt. as the case may be at a price lower than the price chargeable under the contract/supply order, he shall forthwith notify such reduction as sale or offer of sale to the Purchase Authority who has issued this supply order and price payable under the supply order/contract for the stores supplied after the date of coming into force of such reduction or sale or offer of sale shall stand correspondingly reduced. The above situation will however, not apply to:

(a) Exports by the contractor/supplier or
(b) Sale of goods as original equipment at prices lower than the prices charged for normal replacement.

(iii) The contractor/supplier shall furnish the following certificate to the concerned Paying Authority alongwith each bill for payment for supplies made against this supply order/contract.

"I/we certify that there has been no reduction in sale price of the stores of description identical to the stores supplied to the [PRASAR BHARATI (BCI), DG: DOORDARSHAN, DOORDARSHAN BHAVAN, NEW DELHI] under the contract/supply order here in and such stores have not been offered/sold by me/us to any person/organization including the purchaser or any Deptt. of Central Govt. or any Deptt. of a State Govt. or any Statutory Undertaking of the Central or State Govt., as the case may be up to the date of bill during the currency of the supply order/contract whichever is later at a price lower than the price charged to the Organization under the contract/supply order except for quantity of stores categories under sub/clauses (a) and (b) of sub para, (ii) above details or which as follows:

32. PURCHASE PREFERENCE FOR PRODUCT OF PUBLIC ENTERPRISES:

This organization reserves its right to allow the public enterprises, purchase preference facilities as admissible under the existing policy of the Government Of India and not accept the lowest rate quoted by the Tenderer.

33. All the pages of the tender document should be duly signed, stamped and serially numbered on submission, failing which the tender may not be considered as qualified tender.

34. The L1 will be decided on the basis of consolidated total price (price of all items of BOM added together)

35. Bidders are requested to also go through "Annexure-1" for "General Instructions to Bidders" and a "List of Mandatory Documents" for the e-procurement system. The bidder must visit the site to access the amount of work involved before submitting the bid.

36. All the pages of the tender document should be duly digitally signed, stamped and serially numbered for uploading on e-procurement portal, failing which the tender may not be considered as qualified tender.

38. Bidders are also requested to go through "Annexure-2" for Scope of work.

39. A pre-bid meeting on 02/03/2020 at 1100 HRS at Doordarshan Kendra Worli, Mumbai.
To

All Central Ministries/Departments/CPSUs/All concerned

ORDER

Subject: Public Procurement (Preference to Make in India), Order 2017

Whereas it is the policy of the Government of India to encourage ‘Make in India’ and promote manufacturing and production of goods and services in India with a view to enhancing income and employment, and

Whereas procurement by the Government is substantial in amount and can contribute towards this policy objective, and

Whereas local content can be increased through partnerships, cooperation with local companies, establishing production units in India or Joint Ventures (JV) with Indian suppliers, increasing the participation of local employees in services and training them,

Now therefore the following Order is issued:

1. This Order is issued pursuant to Rule 153 (iii) of the General Financial Rules 2017.

2. Definitions: For the purposes of this Order:

‘Local content’ means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

‘Local supplier’ means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed under this Order or by the competent Ministries / Departments in pursuance of this order.

‘L1’ means the lowest tender or lowest bid or the lowest quotation received in a tender, bidding process or other procurement solicitation as adjudged in the evaluation process as per the tender or other procurement solicitation.

‘margin of purchase preference’ means the maximum extent to which the price quoted by a local supplier may be above the L1 for the purpose of purchase preference.

‘Nodal Ministry’ means the Ministry or Department identified pursuant to this order in respect of a particular item of goods or services.

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Procurement entity means a Ministry or department or attached or subordinate office of a autonomous body controlled by, the Government of India and includes Government companies as defined in the Companies Act.

Requirement of Purchase Preference: Subject to the provisions of this Order and to any specific instructions issued by the Nodal Ministry or in pursuance of this Order, purchase preference shall be given to local suppliers in all procurements undertaken by procuring entities in the manner specified hereunder:

a. In procurement of goods in respect of which the Nodal Ministry has communicated that there is sufficient local capacity and local competition, and where the estimated value of procurement is Rs. 50 lakhs or less, only local suppliers shall be eligible. If the estimated value of procurement of such goods is more than Rs. 50 lakhs, the provisions of sub-paragraph b or c as the case may be, shall apply.

b. In the procurements of goods which are not covered by paragraph 3a and which are divisible in nature, the following procedure shall be followed:

i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract for full quantity will be awarded to L1.

ii. If L1 bid is not from a local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the local suppliers, will be invited to match the L1 price for the remaining 50% quantity subject to the local supplier’s quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such local supplier subject to matching the L1 price. In case such lowest eligible local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher local supplier within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly.

In case some quantity is still left uncovered on local suppliers, then such balance quantity may also be ordered on the L1 bidder.

c. In procurements of goods not covered by sub-paragraph 3a and which are not divisible, and in procurement of services where the bid is evaluated on price alone, the following procedure shall be followed:

i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract will be awarded to L1.

ii. If L1 is not from a local supplier, the lowest bidder among the local suppliers, will be invited to match the L1 price subject to local supplier’s quoted price falling within the margin of purchase preference, and the contract shall be awarded to such local supplier subject to matching the L1 price.

iii. In case such lowest eligible local supplier fails to match the L1 price, the local supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the local suppliers within the margin of purchase preference matches the L1 price, then the contract may be awarded to the L1 bidder.

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4. Exemption of small purchases: Notwithstanding anything contained in paragraph 3
procurements where the estimated value to be procured is less than Rs. 5 lakhs shall be exempted
from this Order. However, it shall be ensured by procuring entities that procurement is not split for
the purpose of avoiding the provisions of this Order.

5. Minimum local content: The minimum local content shall ordinarily be 50%. The Nodal Ministry
may prescribe a higher or lower percentage in respect of any particular item and may also
prescribe the manner of calculation of local content.

6. Margin of Purchase Preference: The margin of purchase preference shall be 20%.

7. Requirement for specification in advance: The minimum local content, the margin of purchase
preference and the procedures for preference to Make in India shall be specified in the notice
inviting tenders or other form of procurement solicitation and shall not be varied during a particular
procurement transaction.

(GoM) shall, as far as possible, specifically mark the items which meet the minimum local content
while registering the item for display, and shall, wherever feasible, make provision for automated
comparison with purchase preference and without purchase preference and for obtaining consent
of the local supplier in those cases where purchase preference is to be exercised.

9. Verification of local content:
   a. The local supplier at the time of tender, bidding or solicitation shall be required to provide self-
      certification that the item offered meets the minimum local content and shall give details of the
      location(s) at which the local value addition is made.
   b. In cases of procurement for a value in excess of Rs. 10 crores, the local supplier shall be required
to provide a certificate from the statutory auditor or cost auditor of the company (in the
case of companies) or from a practicing cost accountant or practicing chartered accountant (in
respect of suppliers other than companies) giving the percentage of local content.
   c. Decisions on complaints relating to implementation of this Order shall be taken by the
      competent authority which is empowered to look into procurement-related complaints relating to
      the procuring entity.
   d. Nodal Ministries may constitute committees with internal and external experts for independent
      verification of self-declarations and auditor’s/ accountant’s certificates on random basis and in the
      case of complaints.
   e. Nodal Ministries and procuring entities may prescribe fees for such complaints.
   f. False declarations will be in breach of the Code of Integrity under Rule 173(1)(b)(h) of the
      General Financial Rules for which a bidder or its successors can be debarred for up to two
      years as per Rule 151 (ii) of the General Financial Rules along with such other actions as may
      be permissible under law.
   g. A supplier who has been debarred by any procuring entity for violation of this Order shall not be
      eligible for preference under this Order for procurement by any other procuring entity for the
      duration of the debarment. The debarment for such other procuring entities shall take effect
      prospectively from the date on which it comes to the notice of other procurement entities in the
      manner prescribed under paragraph 9h below.
   h. The Department of Expenditure shall issue suitable instructions for the effective and smooth
      operation of this process, so that:
      i. The fact and duration of debarment for violation of this Order by any procuring entity are
         promptly brought to the notice of the Member-Convenor of the Standing Committee and the
         Department of Expenditure through the concerned Ministry/Department or in some
         other manner.
      ii. on a periodical basis such cases are consolidated and a centralized list or decentralized
         lists of such suppliers with the period of debarment is maintained and displayed on
         website(s).
      iii. in respect of procuring entities other than the one which has carried out the debarment
         the debarment takes effect prospectively from the date of uploading on the website(s) in
         the manner that ongoing procurements are not disrupted.

10. Specifications in Tenders and other procurement solicitations:
   a. Every procuring entity shall ensure that the eligibility conditions in, respect of previous
      experience fixed in any tender or solicitation do not require proof of supply in other countries or
      proof of exports.
   b. Procuring entities shall endeavour to see that eligibility conditions, including on matters like
      turnover, production capability and financial strength do not result in unreasonable exclusion of
      local suppliers who would otherwise be eligible, beyond what is essential for ensuring quality,
      or creditworthiness of the supplier.
   c. Procuring entities shall, within 2 months of the issue of this Order review all existing eligibility
      norms and conditions with reference to sub-paragraphs ‘a’ and ‘b’ above.
   d. If a Nodal Ministry is satisfied that Indian suppliers of an item are not allowed to participate
      and/or compete in procurement by any foreign government, it may, if it deems appropriate,
      restrict or exclude bidders from that country from eligibility for procurement of that item and/or
      other items relating to that Nodal Ministry. A copy of every instruction or decision taken in this
      regard shall be sent to the Chairman of the Standing Committee.
   e. For the purpose of sub-paragraph 10 d above, a supplier or bidder shall be considered to be
      from a country if (i) the entity is incorporated in that country, or ii) a majority of its shareholding
      or effective control of the entity is exercised from that country. or (iii) more that 50% of the
      value of the item being supplied has been added in that country. Indian suppliers shall mean those
      entities which meet any of these tests with respect to India.
CHECK LIST for Technical Bid

Please ensure to check the following before submitting in the Technical bid, otherwise, quotation will be liable for rejection:

1. Price
   Price should not be quoted in the technical bid.

2. Validity of offer
   Six Months

3. EMD
   Earnest Money in the form of FD/R Bank Cheque/Account Payee Demand Draft of Nationalized Bank / Commercial Bank should accompany the tender

4. Eligibility Criteria
   As per clause no. 28 page no.4

5. GST, PAN
   Registration copy of GST, PAN to be enclosed.

6. Technical Compliance
   Annexure -3 to be filled and submitted.

7. Technical Documents
   Supporting documents to all offered materials in the Technical bid.
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Checklist Point</th>
<th>Compliance by Tenderer Yes/No.</th>
<th>Supporting Documentary Evidence</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Earnest Money Deposit (EMD)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Copy of PAN Card.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Copy of GST Number.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Company Profile (Annexure D)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>OEM certificate of authorisation (Annexure C)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Eligibility Criteria, documentary proof.</td>
<td></td>
<td>(Annexure F)</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Copy of Annual Turnover for last 3 years</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td>Certificate of Non Blacklisting (Annexure E)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Warrantee Compliance Statement (Annexure G)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td>All the pages of Tender submitted signed, stamped &amp; serially numbered</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

******************************************************
CHECK LIST for Financial Bid/BOM

Please ensure to check the following before submitting quotation otherwise, quotation will be liable for rejection:

<table>
<thead>
<tr>
<th></th>
<th>Price</th>
<th>Price quoted both in figures and words are correct. However price quoted in words will prevail, if there is any difference.</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>BOM</td>
<td>To be submitted in the format as per Annexure- 4</td>
</tr>
<tr>
<td>3.</td>
<td>Validity of offer</td>
<td>Six Months</td>
</tr>
<tr>
<td>4.</td>
<td>Payment terms</td>
<td>No advance payment will be made. Payments terms as per clause-3 of &quot;GENERAL TERMS AND CONDITIONS FOR SUPPLY&quot;. Payment will be made in INR only.</td>
</tr>
<tr>
<td>5.</td>
<td>Delivery period</td>
<td>21 days from the date of supply order.</td>
</tr>
<tr>
<td>6.</td>
<td>Packing &amp; forwarding charges.</td>
<td>Should be clearly indicated. Mentioning “EXTRA” will not be acceptable. Delivery is to be made at Doordarshan Kendra, P.B. Road, Worli, Mumbai- 400 030</td>
</tr>
<tr>
<td>7.</td>
<td>Payment of statutory levies/ Taxes</td>
<td>Levies/Taxes if any are to be clearly mentioned.</td>
</tr>
</tbody>
</table>

******************************************************
GENERAL TERMS AND CONDITIONS FOR SUPPLY

1. NAME OF PURCHASER : Doordarshan Kendra Mumbai.
2. PAYING AUTHORITY: The DDG(E) Doordarshan Kendra, Mumbai.
3. TERMS OF PAYMENT: 100% payment will be released on satisfactory delivery/ work of entire materials / stores as specified and after proper installation and satisfactory testing by the vendor.
4. BILLS: All the supplies and works shall be in conformity with the order and all the part bills shall be prepared in quadruplicate in the same format as that of the Supply Order. All those part bills shall be submitted to the consignee for necessary certificates and onward transmission to the paying authority.
5. DESPATCH INSTRUCTIONS: The packing and marking of goods shall be as laid down in clause-12 of general conditions of contract DGS & D69 (revised).
6. The contractor shall arrange to dispatch the goods duly insured direct to the consignee under prior intimation for delivery at site by whichever mode of transport he may choose, to ensure safe delivery of goods at site. Unloading shall be done at site at the contractor’s expense. The consignee will provide only storage space. The contractor will provide his own security like locking etc., and store the materials at his own risk.
7. INSPECTION: The material will be inspected at site. If any damages are found, material will be rejected at the discretion of the purchaser.
8. INSURANCE: The contractor shall arrange for the insurance covering the risk during transit, storage and installation till commissioning. All the charges for such insurance shall be borne by the contractor.
9. ADDITIONAL QUANTITIES: The purchaser reserves the right to place order for additional quantity up to 50% of the ordered quantity at the same rates and terms and condition during the validity of the contract.
10. PENALTY FOR DELAY: If the contractor is unable to complete the supply, installation, testing and commissioning within the stipulated time limit the purchaser may at his option allow such additional time as may be considered justified with/without penalty and without altering terms and conditions of the order. In the event of failure of the contractor to complete the supply, installation testing and commissioning within the stipulated time or the extended time, the
11. CONDITIONS OF CONTRACT:
   a. DGS & D-68 (Revised) and DGS & D-71 as amended up to date in case of purchase is under rate contract. However, such of these conditions stipulated on this tender shall supersede corresponding conditions in DGS & D-71.
   b. The contractor shall submit the duplicate copy of supply order duly signed and stamped along with acceptance letter and Security Deposit within 2 weeks. No supplies will be made and no work shall start unless the acceptance is signed by the contractor.

12. ENFORCEMENT OF LABOUR LAWS: While engaging labour for carrying out obligations under the contract the contractor shall satisfy the conditions laid down under contract labour (Regulation and Auditon) Act 1970 and (Central) Rules 1971 as amended from time to time and observe all formalities required as per the said Act/ Rules. The supplier shall also observe the provision under minimum wages act 1948(Central) Rules 1950 amended from time to time while engaging labour.

13. FORCE MAJEURE:
   a. If any time during the continuance of the contract the performance in whole or in part by the contractor shall be prevented or delayed by reason of any war, hostility acts of the public enemy. Civil commotion, sabotage, fires, floods, explosions, epidemics, Quarantine restrictions, strikes, lock-outs or acts of God (therein after restrictions refer to as events and provided notice of happenings of any such eventuality is given by the contractor within 21 days from the date of occurrence thereof, the purchaser shall by reason of such event, neither be entitled to cancel this order nor shall have any claim for damages against the contractor in respect of such non-performance or delay in performance and delivery shall be resumed as soon as practicable after such events have come to an end or ceased to exist.
   b. Provided further that if the performance in whole or part or any obligation under this order is prevented or delayed by reasons of any such event for a period exceeding 180 days, the purchaser and the contractor shall meet to find a neutral agreement to any effect resulting the reform or the purchaser may at his option cancel order provided also if the order is cancelled under this clause, the purchaser shall be at liberty to take over from the contractor at order /supply price all unused, un-damaged and acceptable material bought out components and stores in course of manufacture in the possession of the supplier at the time of such cancellation or such portion thereof as the purchaser may deem fit accepting such material, bought out components and stores as the supplier may with the concurrence of the purchaser elect to retain.

14. CANCELLATION: The purchaser reserves the right to cancel the order in the event of non-performance/delay in execution of the work or unsatisfactory performance by the contractor and recover payment already made if any, along with losses/damages incurred.

(A. D. Patil)
Assistant Engineer
for D.D.G. (ENGG.)
Tel: 022-24954527
e-mail: engstores.ddkmumbai@gmail.com

*******************************************************************************

Annexure-1

GENERAL INSTRUCTIONS TO BIDDERS

1. The scope of work/supply for stores to be tendered are available in the complete bid documents which can be viewed/downloaded free of cost from e-tender portal of DD http://tenderwizard.com/PB.

2. Technical Bid along with supporting technical documents and Financial Bid will be submitted concurrently duly digitally signed in the website http://tenderwizard.com/PB.

3. No claim shall be entertained on account of disruption of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last minute technical snags.

4. All Corrigendum /Amendment /Corrections, if any, will be published on the website http://tenderwizard.com/PB.

5. All documents/papers uploaded/submitted by the bidder must be legible.

6. It is mandatory for all the applicants to have Class-III Digital Signature Certificate (in the name of person who will sign the bid document) from any of the licensed Certifying Agency.

7. To participate in the e-tendering submission, it is mandatory for the applicants to get registered their firm/joint venture with the e-tendering portal of DD http://tenderwizard.com/PB to have user ID & Password from M/s ITI Ltd.

8. To participate in e-bid, bidders shall be charged e-tendering processing charges.

9. Page No. shall be given on each and every paper/documents serially uploaded in the technical bid.

10. Bidders shall ensure to quote rate of each item. If any cell is left blank and no rate is quoted by the bidders, the rate of such item shall be treated as "0" (Zero).

11. The Earnest Money in the form of FDR/Bankers cheque /Account Payee Demand Draft of Nationalized Bank / Commercial Bank, in equivalent freely convertible foreign currency in case of Foreign supplier, in favour of India’s Public Service Broadcaster, Doordarshan Kendra, Mumbai.

12. Tender Fee/Fee receipt and EMD deposit shall be placed in a single sealed envelope superscripted with tender reference no. and date of opening so as to reach Assistant Engineer, Engineering Stores, Doordarshan, Mumbai before scheduled time on prescribed tender opening date. EMD received late shall be summarily rejected.

13. The successful tenderer will be required to furnish Security Deposit within 2 weeks of placement of contract at the rate of 10% (Ten percent) for indigenous supplier and 10% (Ten percent) in case of foreign supplier of value of contract in one of the acceptable forms as per tender documents.

14. Tenderers may ask any clarification, if required, before the date stipulated in the details of tender items for the purpose. After that no request will be entertained.

15. Micro and small Enterprises (MSMEs) as defined in MSE Procurement Policy issued by Department of Micro, small and Medium Enterprise (MSME) or bare registered with the Central Purchase Organization or the concerned Ministry or Department
[MIB/DG: AIR/DG: DD] or Startups as recognized by Department of Industrial Policy and Promotion (DIPP) and National Small Industries Corporation (NSIC) and Small Scale Units Registered with NSIC under Single Point Registration Scheme for the items required in NIT, are exempted from payment in respect of cost of Tender/Earnest Money as per the Government instructions on the subject on submission of documentary evidence of valid Registration.

16. The purchaser reserves the option to give Purchase preference to the offer from Public Sector Units and/or from Small Scale Cottage Industries Units over those from other firms in accordance with policies of the Government of India from time to time. Tenderers shall separately indicate the rate and amount of GST as applicable on the date of tendering in their offer failing which the offer will be summarily rejected.

LIST OF MANDATORY DOCUMENTS

(To be scanned and uploaded with the tender and also a physical copy to be send to Doordarshan Mumbai, Worli office)

1. Copy of EMD to be uploaded. Original EMD should be sent by post.
2. DD Tender Document complete along with all Annexure/Appendix, stamped and signed.
5. Vendor Registration Form (APPENDIX-I) filled.
6. Any other document asked for in this tender document.
7. In case of submission of EMD, authenticate E-mail ID and latest Contact no. of the EMD issuing authority should be furnished on a separate sheet.

*******************************************************************************

Annexure-2

Scope of work

Riello make 100 KVA UPS, Model : UPS FT 100 is being used for Harris SDTV, DVBT-2 Transmitter installed in year 2014. The works involves replacement of following parts,

1. Fuse 100 A, 690 V
2. Fuse 250 A, 690 V
3. DC Capacitors 330 μF, 450 V
4. AC Capacitors 330 μF 250 V AC/ 400 V DC
5. AC Capacitors 50 μF, 50 V AC, 25 A
6. AC Capacitors 100 μF, 400 V
7. IGBT Semikron

Following cards are suspected and shall need replacement/repair

1. Driver Card Inverter (IGBT MST 100-120)---1 no.
2. Driver Card Boost (IGBT MST 100-120)---2 nos.
3. DSP+ μC Control Card for EMST 100------1 no.
4. Signal Control Card (MST 100-120)--------1 no.

The bidder may visit at site and assess the actual work of replacement/repair of modules and supply of spares before quoting the bid.

*******************************************************************************

Annexure 3

Technical Compliance

<table>
<thead>
<tr>
<th>Sr.No.</th>
<th>Description of StoreS</th>
<th>Specification</th>
<th>Compliance YES / NO</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Fuse</td>
<td>100 A, 690 V</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Fuse</td>
<td>250 A, 690 V</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>DC Capacitors</td>
<td>330 μF, 450 V</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>AC Capacitors</td>
<td>330 μF 250 V AC/ 400 V DC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>AC Capacitors</td>
<td>50 μF, 50 V AC, 25 A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>AC Capacitors</td>
<td>100 μF, 400 V</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>IGBT Semikron</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Driver Card Inverter</td>
<td>(IGBT MST 100-120)</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Driver Card Boost</td>
<td>(IGBT MST 100-120)</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>DSP+ μC Control Card</td>
<td>for EMST 100</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Signal Control Card</td>
<td>(MST 100-120)</td>
<td>+</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Warranty.</td>
<td>6 months</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>OEM Authorization</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>In case of submission of EMD, Authenticate E-mail ID and Contact no. of the EMD issuing authority.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
In consideration of the President of India (hereinafter called the "Government") having offered to accept the terms and conditions of the proposed agreement between ……………….. and ……………….. (hereinafter called the "said contractor(s)" for the work …………………………… (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. ……………….. (Rupees ……………….. only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We ……………………………….. (hereinafter referred to as the "Bank") hereby undertake to (indicate the name of the Bank). Pay to the Government an amount not exceeding Rs. ……………….. (Rupees ……………….. Only) on demand by the Government. 2. We ………………………………… do hereby undertake to pay the amounts due and payable (indicate the name of the Bank) under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. (Rupees ……………….. only). 3. We, the said Bank, further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceedings pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder, and the contractor(s) shall have no claim against us for making such payment. 4. We ………………………………. further agree that the Guarantee herein contained shall (indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said agreement, and it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till the Engineer-in-charge, on behalf of the Government, certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s), and accordingly discharges this guarantee. 5. We ………………………………. Further agree with the Government that the Guarantee (indicate the name of the Bank) shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend the time of performance of the said contractor(s) from time to time or to postpone for any time or time from time any of the powers exercisable by the Government against the said contractor(s), and to forbear or enforce any of the terms and conditions relating to the said agreement, and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us. 6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We …………………………. lastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of the Government in writing 8. This Guarantee shall be valid up to …………………………… unless extended on demand by the Government. Not withstanding anything mentioned above, our liability against this Guarantee is restricted to Rs. ……………….. (Rupees ……………….. only), and unless a claim in wiring is lodged with us within six months of the date of expiry or extended date of expiry of this Guarantee all our liabilities under this Guarantee shall stand discharged. Dated …………………………….. day of ……………………… For ……………………………

(indicate the name of the Bank)
Date:
To
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30

Sub: Your tender for _________________________________

Sir,

With reference to the above tender, having examined and understood the instructions, terms and conditions forming part of the tender, we hereby enclose our offer for the supply of the following items as detailed in your above referred tender. Basic Item, No Item, Description Make & Model

We further confirm that the offer is in conformity with the terms and conditions as mentioned in your above referred letter and enclosures. We also understand that the O/o Dy Director General (E), Doordarshan Kendra Worli Mumbai-30 is not bound to accept the offer either in part or in full and that this Office has right to reject the offer in full or in part without assigning any reasons whatsoever.

We have enclosed the required bank guarantee favoring India’s Public Service Broadcaster, Doordarshan Kendra, Mumbai issued by the ____________(Bank), __________(Branch), ______ (Date), and is payable at Mumbai, towards Earnest Money Deposit.

Yours faithfully,

Authorized Signatories (Name & Designation, seal of the firm) Date:
(Note: This EMD bank guarantee certificate should be prepared on a non judicial stamp paper of Rs. 100/-)

Manufacturer’s Authorization Form (MAF)

Ref: No. ___________________________ dated __________
To
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30
Dear Sir,

We _______________ (Name and address of Agent/Dealer) who are established and reputable manufacturers of _____________________ having factories at ______________ and ____________ do hereby authorize M/s _______________ to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer. We hereby extend our full guarantee and warranty as per terms and conditions of the tender and the contract for the equipment and services offered against this invitation for tender offer by the above firm.

Yours faithfully,

Authorized Signatories (Name & Designation)
Date:
(Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.)

Proforma of Indemnity

This is to certify that M/s _______________ who have supplied ______________________ licenses and annual Software subscription and support renewal to DDK ,Mumbai, vide order no _______________ dated ____________ have all required rights for the supply of the software. The software supplied by us is legal/licensed copies. Further M/s _______________ is willing to indemnify DDK Mumbai against any claims due to violation of any patents and copyrights for the software sold under licensing agreement from us. The above indemnity is limited to the software supplied by M/s _______________ only.

Signature with seal, name, designation and date

Company Profile Details filled in this form must be accompanied by sufficient documentary evidence, in order to verify the correctness of the information.

1. Name of Company
2. Mailing Address
3. Telephone and Fax numbers
4. Date of registration of the Company
5. Year of commencement of Business
6. Name and designation of the person authorized to make commitments to the University
7. Contact details of the person authorized to make commitments to the University
10. GST Number
11. PAN :
12. Whether direct manufacturer or authorized dealers
Signature (Name & Designation)
Date :
(Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.)
CERTIFICATE FROM THE VENDOR STATING THAT THE COMPANY HAS NOT BEEN BLACKLISTED BY ANY GOVERNMENT ORGANISATION

To,
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30
Sir,
This is to certify that M/s_____________________________ has not been blacklisted by any Government Organization before submission of the tender document.
Yours faithfully,

Authorized Signatories

(Name & Designation)
Date: For and on behalf of M/s_____________.

Adding 5 more columns

APPENDIX -G

To,
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30
Sir,
We hereby certify that we have executed the following similar supply/repair works.
Note: Please quote only those supply/repair works which are of substantial value.
Name of the Vendor _________________________________

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Client/address</th>
<th>supply/repair works</th>
<th>Clients Contact Details (Including name, email, phone and fax no. and address)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
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</table>

Signature

(Name & Designation)
Date:

(Note: This letter of authority should be on the letter-head of the manufacturing Concern and should be signed by a competent person of the manufacturer.

Warranty Compliance Statement

To,
Dy Director General (E),
Doordarshan Kendra Worli ,Mumbai -30
Subject: Your tender for ____________________________________________________________________

Sir,
This bears reference to our quotation Ref_________________________ Dated __________. We warrant that everything to be supplied by us shall be brand new, free from all defects and faults in material, workmanship and manufacture and shall be of the highest grade, quality and consistent with the established standards for materials specification, drawings or samples, if any, and shall operate properly. We shall be fully responsible for its efficient operation. We also confirm that all service related complaints for the Package unit will be attended within a period of 3 hours after the complaint is lodged on working days, and within a period of 12 hours on holidays. During the warranty period in case of failing to repair the machine, we will provide a stand-by arrangement till the equipment is repaired.
Yours faithfully

Signature

(Name & Designation)
Date :

(Note: This letter of authority should be on the letter-head of the manufacturing Concern and should be signed by a competent person of the manufacturer)
**VENDOR REGISTRATION FORM**

**Company Details**

Name of Firm : 
Regd. Office Address : 
Work Office Address :

<table>
<thead>
<tr>
<th>Country Code</th>
<th>STD Code</th>
<th>Nos.</th>
<th>E-Mail</th>
<th>Web</th>
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<td>Telephone No</td>
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<td>Mobile No.</td>
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</table>

**Name and Designation of Principal Officers / Persons to be contacted**

<table>
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<tr>
<th>No.</th>
<th>Name of the Person</th>
<th>Designation</th>
<th>Department</th>
<th>Contact No.(Mob/Landline)</th>
<th>Place</th>
</tr>
</thead>
</table>

**Nature of Business (Please Tick )**

- [ ] Manufacturing
- [ ] Sole Selling Agent
- [ ] Dealer
- [ ] Trader
- [ ] Agent
- [ ] Assembler
- [ ] Service Provider
- [ ] Others (Pls mention) 

**Nature of Company (Please Tick )**

- [ ] Proprietary
- [ ] Partnership/LLP
- [ ] Private
- [ ] Public Limited
- [ ] Others (Pls mention) 

**Date of Establishment**

**Tax / PAN Credentials**

- PAN No. : Date 
- GSTN : Date 

PG 1
ISO/ISI/Other Certification

Are you registered with ISO/ISI/Other  [YES]  [No]

If No, whether you are in process to acquire?  [Yes]  [No]

If Yes, expected date of receipt of Certification

Name of the Items produced / products / processed / services provided

Other Relevant Data

Bank Details

Name and address of Banker

Bank a/c type  Current  Saving  Over-Draft

Account No.  Branch Code

IFSC  MICR

Whether any of your relative is working with us: (If YES, please provide details)

Declaration

The above information is true in all respects and we undertake to inform you if any change in the above particulars regarding our business from time to time.

Place:

Signature of Authorised Representative of the firm under proper seal.

Date:

** Note: Vendors are required to attach the documentary proofs of the information filled.  

PG 2