



PRASAR BHARATI
(India's Public Service Broadcaster)
Regional News Unit, Doordarshan Kendra
Kolkata



Regional News Unit, DDK, Kolkata invites applications for empanelment of the following on assignment basis:

- 1) Casual News Reader
- 2) Casual Assistant News Editor
- 3) Casual Assistant Website Editor
- 4) Casual CG Operator
- 5) Casual Post Production Assistant
- 6) Stringers in Districts

Interested candidates need to download the application form from the website and send their duly filled in application forms, along with necessary documents to “ **Head of News, Regional News Unit, Doordarshan Kendra, 18/3, Uday Sankar Sarani, Kolkata- 700 095**” in an envelope with heading “ **Application for < Name of the position>**” by 25 february 2020 by 5 pm.

Sd/-
Assistant Director (News)
Head of RNU

EMPANELMENT OF CASUAL CG OPERATOR
Regional News Unit – DDK Kolkata

SELECTION GUIDELINES – CASUAL CG OPERATOR

The guidelines for selection are as per DDN/Misc-1/2015-S dated 16.01.2020 issued by DD News, New Delhi.

1. Age : 21-50 years as of date of advertisement
2. **Essential Qualifications** :
 - a) 10+2 from a recognized board
 - b) Certificate in computer application
3. **Desirable:**
 - a) One year experience in relevant field.
4. **The procedure of selection will be:**
 - i) A panel shall be prepared on need basis by the RNU, DDK, Kolkata
 - ii) Eligible candidates after scrutiny of their documents will be called for a skill test for evaluation by selection committee.

WORK PROFILE

The Casual CG operators empanelled by RNU , DDK Kolkata will be required to type content units and other graphic elements for use in news bulletins. They will be expected to fire graphics from the installed machines. They are also expected to type scrolls, content for tickers, fast news items and content for Social media platforms of RNU, Kolkata. They are also expected to perform any other bulletin/ News related tasks assigned by the office.

NOTE: They need to be present in the newsroom for the entire assigned shift irrespective of bulletins being aired or not.

DUTIES AND REMUNERATION

- 1) The designation of empanelled casual CG Operator will be **CASUAL CG OPERATOR.**
- 2) The discretion of assigning duties to casual CG Operators and the number of duties from the panel lies with the RNU in-charge (Head of News) or designated delegated authority.
- 3) A maximum of only 7 duties per month will be assigned by the office (A typical duty on a particular day is generally of an 8-9 hours shift).
- 4) The remuneration given is as per the rate card issued by Delhi HQ i.e. **Rs. 750/- per day per shift.**
- 5) The discretion of not assigning duty or reduction or increase in the assignment of duties to particular casual CG operator lies with the RNU in-charge (Head of News) or designated delegated authority. Duties will be assigned only on need basis subject to a maximum of 7 duties per month per casual CG operator. Mere empanelment does not mean that duties will be assigned.

